



THE AMERICAN LEGION

ALMA, WISCONSIN

American Legion Post 224 | 501 N Main Street | PO BOX 121 | Alma, WI 54610 | (608) 685-3652
www.americanlegionpost224.org

HALL RENTAL

(Donations Accepted)

MEMBERS:

Hall Only \$175.00
Hall & Kitchen \$225.00

LEGION/AUXILIARY FUNERALS:

Hall & Kitchen FREE

NON-MEMBERS:

Hall Only \$250.00
Hall & Kitchen \$300.00

NON-PROFIT ORGANIZATIONS:

Fundraiser..... \$250.00
Meetings..... \$50.00

GUIDLINES & DETAILS

SHORT MEETINGS

Minimum Charge \$75.00

- ✓ Hall is to be cleaned after use. A \$100.00 deposit is due with rental fee at contract signing which will be returned after rental if hall is properly cleaned. There will be a \$5.00 per bag charge if Legion "City" bags are used.
- ✓ Hall is available one day prior to use for decorating, if arrangements are made with the Legion in advance.
- ✓ Person signing as "Renter" is responsible for meeting the terms of this agreement. This includes cleaning, any damaged or broken items that occur during the event.
- ✓ Cleaning of premises includes sweeping and mopping if necessary, wiping off tables and chairs, washing all dishes, utensils, roasters, etc. and **removal of garbage. (See instructions posted on kitchen door.)**
- ✓ All alcoholic and nonalcoholic beverages must be purchased from the Legion if the bar is to be used. **Please do not allow minors to consume alcoholic beverages.**
- ✓ Positively no kitchen equipment such as roasters, pots/pans, etc. are to be removed from the building.
- ✓ Paper tablecloths, napkins, and other decorations are the responsibility of the renter and must be removed after use.
- ✓ Key for the building may be signed out for at the Dam View Bar and must be returned after use.
- ✓ Building is available for planning and inspection by contacting Legion member listed below.



Vernon Langhorst, S1297 Deer Creek Road, Nelson, WI 54756 Phone: 608-685-3389

Please attach check, sign and return this portion to the above listed address.

Renters Name: _____ Amount enclosed: _____

Address: _____ Phone Number: _____

Date of Rental: _____ Event: _____ Time of Event: _____

Bartender Requested? Yes No

Hall Option (Hall Only or Hall & Kitchen): _____

Signature: _____ Date: _____